



Arts and Crafts Vendor Application

MSAHF at the Berkeley County Youth Fair Grounds
Harry D. Shelley Park
2419 Golf Course Road, Martinsburg, WV
Saturday, October 17th, 9 am until 6 pm
Sunday, October 18th, 9 am until 4 pm

Application and Payment Deadline: September 30, 2026

It is imperative that we receive your APPLICATION and PAYMENT by this date! If it is not received by this date, it is a first come, first served basis; you may lose your spot.

APPLICANT'S BUSINESS NAME: _____

CONTACT NAME: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____

EMAIL ADDRESS: _____

TELEPHONE NUMBER: _____

DESCRIPTION OF MERCHANDISE TO BE SOLD: _____

SPACE REQUEST AND REQUIREMENTS:

_____ 10X10 @ \$75.00 per space (indicate the # of spaces)

_____ Electric (yes or no) ****ELECTRICITY WILL BE AVAILBLE ON A LIMITED BASIS, only request if necessary**

_____ Number of spaces requiring electricity

SUBMIT PICTURES/SLIDES/CD OF YOUR ART OR CRAFT WITH YOUR APPLICATION

- Pictures will not be returned and will become a part of MSAHF's records.

MAKE CHECKS PAYABLE TO MSAHF

Remit Application and Payment to:
MSAHF
c/o Arts and Crafts
P.O. Box 1362
Martinsburg, WV 25402

Submit Application Electronically:
Email: vendors@msahf.com

Pay Online at www.msahf.com

Completing this form also states that all MSAHF rules shown on page 2 of this contract apply, have been read and understood by the vendor and their staff members.

RULES & REGULATIONS FOR MSAHF ARTS AND CRAFTS:

1. MSAHF reserves the right to reject any art, craft or merchandise which is not of satisfactory quality and will do our best to NOT accept multiple duplicate vendors
2. MSAHF and BCYF is **NOT RESPONSIBLE FOR ACCIDENTS, LOST, DAMAGED OR STOLEN ITEMS.**
3. No electrical appliances allowed without permission.
4. No pets allowed.
5. **NO REFUNDS** will be given.
6. Vendors will be able to set up on Friday, October 16th from 1:00 pm until 5:00 pm. Enter through the front gate, check in, unload and setup.
7. There will designated parking areas for event days (Saturday and Sunday), please park in the designated area.
8. Vendor is responsible for any federal and state taxes associated with merchandise sales.
9. Vendors may not begin breakdown until end of festival on Sunday, October 18th.

Please email vendors@msahf.com if you have any questions concerning the MSAHF Arts and Crafts.